



User Account Registration Process

1. Open your web browser and navigate to: <http://vcca.ventura.org>, which is an informational web page that contains resources to assist you in navigating the system.
2. From the VC Citizen Access informational web page, click on the Go To Citizen Access Now link in the navigation bar at the top of the page to access the system. If you have difficulty viewing the system, please make sure you are using an internet browser that is compatible to the system. A list of compatible internet browsers is available on the information web page.



Solutions for
Land Use Permitting
and Much More...

**Citizen Access is here
to assist you with the
permitting process**



Welcome To VC Citizen Access!

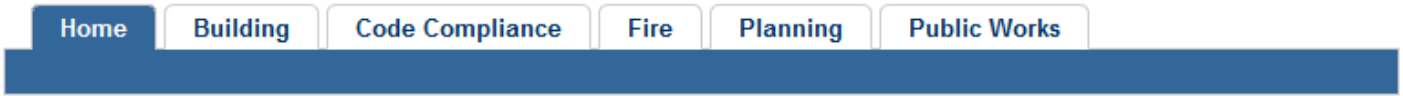
The County of Ventura is pleased to offer the public online access to the land use permitting process. VC Citizen Access is a web-based program that displays real-time data stored in the County's land use database, Accela Automation, which is an internal system used by County staff to track land use permits for properties located in the unincorporated areas of the County.


Using VC Citizen Access, members of the public can search and review permit information, and permit applicants and property owners can upload and download documents, look up processing statuses, and pay for permit fees online using a credit card.

To access VC Citizen Access, click on the "GO TO CITIZEN ACCESS NOW" hyperlink in the navigation bar at the top of this

Help	Locations	Resources
	Register A User Account Instructions on how to create a user account	
	Check Your Permit Status Instructions on how to review a permit's processing status	
	Search For A Permit Record Instructions on how to look up a permit record	
	Internet Brower Requirements A list of internet browsers compatible with VC Citizen Access	
	Online Payment Process Instructions on how to pay for permit fees online using a credit card	

- To create a user account in VC Citizen Access, click on the Register Now button in the lower left hand corner of the Home page, or on the New Users: Register for an Account hyperlink in the Login box on the right-hand side of the page.



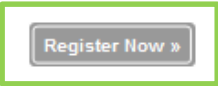
 **Notice:**
This feature requires registration and/or login, please login to continue.

Please Login


Many online services offered by the County require login for security reasons. If you are an existing user, please enter your user name and password in the box on the right.

New Users

If you are a new user you may [register](#) for a free Citizen Access account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, access to invoices and receipts, checking on the status of pending activities, and more.



Login

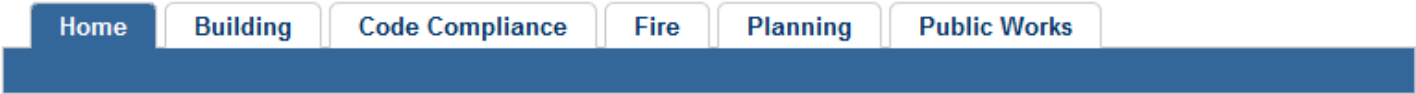
User Name or E-mail: 

Password:

Remember me on this computer
[I've forgotten my password](#)

[New Users: Register for an Account](#)

- After reading the General Disclaimer, click on the check box to accept the terms to access VC Citizen Access and click the Continue Registration button to continue the registration process.



Account Registration

You will be asked to provide the following information to open an account:

- Choose a user name and password
- Personal and Contact Information
- License Numbers if you are registering as a licensed professional (optional)

Please review and accept the terms below to proceed.
(Terms and Conditions are subject to change without notification.)

DO NOT USE THIS WEBSITE, VISIT ANY PAGES HEREIN, OR UTILIZE ANY SERVICES PROVIDED IF YOU DO NOT AGREE TO OR UNDERSTAND ANY OR ALL OF THESE TERMS.

General Disclaimer

All applications/submittals will be reviewed by County staff prior to their formal acceptance by the County for processing. An application shall not be deemed complete upon initial submittal. Applications/Submittals are not complete until all applicable County permitting requirements, conditions, and fee payments have been met.

I have read and accepted the above terms.

[Continue Registration »](#)

5. Fill-out the required information in the registration form. Fields marked with an asterisk (*) are required and must be entered. After you have filled out the registration form, click the Continue Registration button to complete the registration process.

[Home](#) [Building](#) [Code Compliance](#) [Fire](#) [Planning](#) [Public Works](#)

**Account Registration Step 2:
Enter Account Information**

* indicates a required field.

Login Information

*User Name: [?](#)

*E-mail Address:

*Password: [?](#)

*Type Password Again:

*Select a Security Question: [?](#)
--Select--

*Answer: [?](#)

Contact Information

*Type: --Select--

*First: Middle: *Last:

Name of Business:

*Address Line 1:

Address Line 2:

*City: *State: --Select-- *Zip: Country: United States

Home Phone: Work Phone: Mobile Phone: Fax:

E-mail:

Enter the words below

[Continue Registration >](#)

6. You will receive an email confirming your registration process. You may login immediately to VC Citizen Access using the user name and password that you created during the registration process.

If you need technical assistance during the registration or login process, please contact us at CitizenAccess@ventura.org or (805) 654-7646.

7. At any time, you may change or revise your account information. To update your account information, click on the Account Management hyperlink at the top right-hand side of the page.

Logged in as: Annie Shim | Accessibility Support | Collections (0) |  Cart (1) | Account Management | **Logout**

Search...  

Home

Building

Code Compliance

Fire

Planning

Public Works